

1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 1:15pm
- **Attending:**
 - Doug Burbidge (chair),
 - Brian Johnson (treasurer),
 - Jack Bridges (elected board member),
 - Laura Hodge (elected board member),
 - Margaret Watts (elected board member),
 - Jess Bridges (guest).
- **Apologies:**
 - Frames White(administrator),
 - PRK (elected board member),
 - Davina Watson (elected board member),
 - Andrea Johnson (elected board member)
- **Minutes from previous meeting:**
 - 2017-06-04 -- accepted with minor grammatical and spelling changes.

2 Matters Arising from previous minutes

- \$220 NAFF cheque: We corresponded with Tehani. She says it's not her we owe the \$220 to. The bank sent us a letter saying a \$220 cheque had bounced off the closed account, so that's presumably that cheque. If that person contacts us, we'll pay them. We might have a look through old cheque stubs to see if we can figure it out, but since the cheque went well over a year without being presented, it's not a high priority.

- Doug to advance plan for updated and enhanced mailing list: Doug surrenders. This has been on Doug for a while, and Doug declares that he's never going to get around to it. Brian will take a look.
- Brian and Doug to complete/setup WASFF Paypal: ongoing. In progress (slowly).
- Doug to not renew the post box in 2018, and for Doug to setup online-only banking statements to WASFF-Treasurer@swancon.com.au on Office 365: Doug has switched his "personal" preference within Suncorp's online banking, and has downloaded PDFs. We are yet to discover if they will stop sending paper. Doug couldn't figure out email as an option, but Brian seems to have that option.
- Brian to get handover from Lexi: did not happen. Unlikely to happen. Doug will look through past minutes for last budget.
- Davina will chase up bank details for Dianne Watson for Brian, re 2017 account: happened. Brian to finish closing 2017 books.
- Brian to transfer when possible: Swancon 2018 has received \$6000 in change, and is owed ~\$3100 from EFTPOS transactions: Brian will action *after* closing 2017 books, and before next hotel deposit is due in September.
- Frames and Brian to look into online account for owning the WASFF google drive: ongoing. Carry forward.
- CSC to discuss if Concoms should be approving minutes: CSC discussed and confirmed that this is not necessary.
- Margaret and Doug to discuss constitution: see below.
- Brian to negotiate pricing with Grenadine: ongoing. Probably in a few weeks when Brian has some time off.

3 Correspondence

- Two Aurealis enquiries. PRK replied to them.

4 Chair's Report

- Doug would like to find a new venue for future board meetings.

5 Treasurer's Report

- Carbon bookkeepers have our Xero as a “ledger”, which is read-only, and is \$7.50/month. Full subscription is \$50/month. Non-profit (advertised by Xero) is \$30/month. Brian asks if we should spend the extra \$22.50/month to upgrade, assuming that that's possible. Motion: that Brian attempt to upgrade us to a \$30/month Xero subscription. Moved: Brian. Seconded: Doug. Carried.
- Main WASFF account: \$3,389.43
- Swancon 2018 account: \$5,916.13
- Swancon 2017 account: \$1342.40
- High interest account: \$18,781.97

6 Administrator's Report

- Send his apologies.

8 CSC Chair's report

- Swancon 2018 are about to meet with Lotterywest for initial guidance.
- Facebook advertising is something that future committees should get training on from previous year's committee.
- Jess spotted a security impoliteness on the website due to <http://swancon.com.au> not autoforwarding to https://.
- Swancon 2019 sent apologies.

9 Constitution

- Extensive discussion, which Doug did not minute because he was minuting and chairing at the same time.
- Margaret demo'ed a sample revised membership section.
- Margaret to write a draft.

- Doug to see if we can submit our current constitution to Commerce for feedback.

10 General Business

- Worldcon bid support: PRK requests the following from the WASFF Board:

1) Formal support for a Perth Worldcon Bid for 2025.

Motion: that WASFF declares its support for a Perth Worldcon Bid for 2025. Moved; Jack; seconded Brian. Carried.

2) Agreement to act as oversight for the bid, in particular:

- Provision of a bank account, with the relevant Board members and myself, Jack Bridges, Dave Cake, and Sarah Parker as bid signatories.
- Management of the bank account signatories if the bid committee changes.
- High level review of financial expenditure (similar to the way the Aurealis Awards have run under WASFF) to confirm legitimate use of bid funds.
- Should the bid dissolve or fold, use of any remaining bid funds to promote either another Australian Worldcon bid, or non Australian Worldcon bids at Perth conventions.
- Potentially some seed funding for the bid to support promotional materials (ribbons / fliers / table bid kits / etc).
- Discussion: we would like to see a budget, timeline, etc., as if this was a grant application, and expansion in more detail of the request points above. We should clarify that remaining WASFF money is to be returned to WASFF rather than being spent on other bids, but spending any surplus on other bids etc. is acceptable.
- If we provision a bank account for them, we would then be responsible.

- We elected not to vote on this matter at this meeting.
- **Date of Next Meeting:** 1pm Sunday 8th October. Venue to be advised.
- The Board Meeting was closed at 3:24pm.

